



1300 NW 17th Ave. Suite 270
Delray Beach, FL 33445
(561)637-3402 Office (561)637-3407 Fax

Instructions for RESIDENT Application – 19 DEF LAGO DEL REY CONDOMINIUM, INC.

- 1) APPLICATION MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO MOVE-IN DATE.
- 2) **TWO (2) COMPLETE, SEPARATED SETS OF EVERYTHING LISTED BELOW MUST BE SUBMITTED. ONE SET OF THESE MUST BE THE ORIGINAL PAPERWORK.**
- 3) EACH PAGE MUST BE PROPERLY COMPLETED.
- 4) EACH APPLICATION MUST INCLUDE A PHOTO ID (ON 8 ½ X 11 PAPER) SHOWING DATE OF BIRTH OF **EACH** OCCUPANT.
- 5) A \$100.00 NON-REFUNDABLE APPLICATION FEE IS REQUIRED ON ALL RESIDENT APPLICATIONS. THE \$100.00 APPLICATION FEE MUST BE **MADE PAYABLE TO THE 19 DEF LAGO DEL REY CONDOMINIUM, INC.**
- 6) PERSONAL INTERVIEW WITH BOARD IS REQUIRED PRIOR TO APPROVAL.
- 7) PLEASE INDICATE ON BOTTOM OF PAGE 2 AS TO WHOM THE ORIGINAL CERTIFICATE IS TO BE GIVEN.
- 8) 19 DEF IS A NO PET COMMUNITY

ALL MATERIALS MUST BE PROPERLY COMPLETED AND SUBMITTED TOGETHER OR THIS APPLICATION PACKET MAY NOT BE PROCESSED. OUR OFFICE WILL DO ITS BEST TO EXPEDITE ALL PAPERWORK IN A TIMELY FASHION. WE WOULD LIKE TO CONVEY TO YOU THAT MOST DELAYS ARE CAUSED BY INCOMPLETE PAPERWORK. PLEASE LOOK OVER THESE INSTRUCTIONS CAREFULLY. PLEASE CALL OUR OFFICE AT (561) 637-3402 WITH ANY QUESTIONS BEFORE SENDING COMPLETED PACKETS IN.

**APPLICATION FOR OCCUPANCY
19 DEF LAGO DEL REY CONDOMINIUM, INC.**

PLEASE TYPE OR PRINT – COMPLETE ALL QUESTIONS AND FILL IN BLANKS
HUSBAND AND WIFE OR PARENT(S) AND CHILD(REN), IF OVER THE AGE OF 18, ON ONE APPLICATION ONLY
UMARRIED COUPLES OR ROOMMATES ON SEPARATE APPLICATIONS

Date of Application: _____

Current Owner Name: _____

Address: _____

Telephone: _____ (Home) _____ (Cell) _____ (Work)

This application is being made to purchase:

Address: _____

APPLICANT INFORMATION:

Full name(s) of applicant(s):

_____ Phone Number: _____
_____ Phone Number: _____

Number of Occupants: _____ Adults: _____ Children under the age of 18: _____

PRESENT ADDRESS: _____

How long at present address: _____

Best phone number to reach you: _____

Landlord's name (if applicable): _____

Landlord's phone number: _____

Reason for leaving: _____

Social Security Number:

1st applicant: _____ - _____ - _____

2nd applicant: _____ - _____ - _____

Driver's License Number:

1st applicant: _____ State of: _____ Expiration Date: _____

2nd applicant: _____ State of: _____ Expiration Date: _____

ORIGINAL CERTIFICATE OF APPROVAL TO BE GIVEN TO: _____

19 DEF LAGO DEL REY CONDOMINIUM, INC. – RESIDENT APPLICATION (CONT.)

EMPLOYMENT HISTORY: Financials are required for corporate applicants

FIRST APPLICANT:

Employer: _____
Position: _____
Supervisor: _____
How Long Employed: _____ Business Phone: _____

SECOND APPLICANT:

Employer: _____
Position: _____
Supervisor: _____
How Long Employed: _____ Business Phone: _____

PERSONAL REFERENCES: (2)

Name: _____
Address: _____
Home Phone: _____ Cell Phone: _____
Relationship: _____

Name: _____
Address: _____
Home Phone: _____ Cell Phone: _____
Relationship: _____

BANK REFERENCE:

Name: _____
Branch: _____
Account Number: _____
Checking Account: _____ Savings Account: _____

Have you or any occupant filed for bankruptcy in the last five (5) years? YES _____ NO _____

Have you or any occupant ever been convicted of a felony? YES _____ NO _____

If you answered yes to either question please explain: _____

PERSON TO BE NOTIFIED IN THE EVENT OF AN EMERGENCY:

Name: _____
Phone Number: _____
Relationship: _____

19 DEF LAGO DEL REY CONDOMINIUM, INC. – RESIDENT APPLICATION (CONT.)

I represent that the information provided in the Application is true and correct to the best of my knowledge. The Board of Directors or Property Management Company is authorized to verify the references and employment information provided in the Application and to request a credit check.

Applicant's Signature

Date

Applicant's Signature

Date

IT IS AGAINST THE LAW TO DISCRIMINATE AGAINST PROSPECTIVE OWNERS/TENANTS ON THE BASIS OF RACE, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY OR FAMILY STATUS. LOCAL OR STATE LAW MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING.

The information provided by the prospective applicant(s) may be used by Lago Del Rey Condominium Inc. 11 to determine whether to accept this application. Upon written request Lago Del Rey Condominium, Inc. 11 will disclose to the Applicant in writing the nature and scope of any investigation as requested, and will, if the Application is refused, state in writing the reason for said refusal.

THE CURRENT OWNER IS REQUIRED AND HAS PROVIDED THE APPLICANT(S) WITH A COPY OF THE GOVERNING DOCUMENTS AND RULES AND REGULATIONS OF THE LAGO DEL REY CONDOMINIUM INC. 11.

Application Accepted: _____

Application Refused: _____

BY: _____

UNAPPROVED OCCUPANTS – RESIDENT APPLICATION (CONT.)

19 DEF Lago Del Rey Condominium, Inc. requires ALL occupants over the age of eighteen (18) to be screened and approved by the Board of Directors prior to residing on the property. If your child turns eighteen (18) during the course of the lease, they must be screened and approved in order to remain on the property.

A guest is defined as anyone staying overnight up to five (5) days in one month. Anyone staying longer than that period will be deemed an occupant and will be required to be screened and approved and have permission of the unit owner.

Should you be found to have unapproved occupants residing in your unit, you will be given seven (7) days to either submit the required documentation and pay the required application and background check fee or verify the unapproved occupant(s) have vacated the premises.

Failure to adhere to this policy could result in your eviction by the Association.

Applicant's Signature

Date

19 DEF LAGO DEL REY CONDOMINIUM, INC.
VEHICLE REGISTRATION FORM – ONLY 2 VEHICLES ALLOWED PER UNIT

To insure all residents have appropriate parking space, we ask that you fill out the form below and return it with the Application. If any of your vehicle information changes, please inform the Association immediately in writing to the address below. Thank you for your cooperation.

Resident Name: _____
Telephone Number: _____
Resident Name: _____
Telephone Number: _____
Names of all other residents living in the unit: _____

Unit Number: _____
Assigned Parking Space Number (if applicable): _____

Check your appropriate status: _____ I am the owner _____ I am the Renter/Tenant

Number of vehicles that will be parked on the premises: _____

Provide information below for each and every vehicle that will be parked on the premises.

Make and Model of Vehicle #1: _____
Year: _____
Color: _____

*Please submit a copy of this vehicle's registration along with this form *

Make and Model of Vehicle #2: _____
Year: _____
Color: _____

*Please submit a copy of this vehicle's registration along with this form *

Please include a separate sheet if more than two (2) vehicles will be on the premises.

All vehicles are required to be in good working condition, with a current license tag, and properly insured. Park only in your assigned space. Advise all guests to park in the designated guest spots only.

Submit this form to:

19 DEF Lago Del Rey Condominium, Inc.
c/o Wilson Landscaping & Management Corp.
1300 NW 17th Ave. Suite 270
Delray Beach, FL 33445
(561)637-3402 Office Number
(561)637-3407 Fax Number

**DISCLOSURE AND AUTHORIZATION
FOR CONSUMER REPORTS**

In connection with my application for occupancy for a dwelling and or Residential with 19 DEF LAGO DEL REY CONDOMINIUM, INC., I understand consumer reports will be requested by you (“Company”). These reports may include, as allowed by law, the following types of information, as applicable: names and dates of previous employers, reason for termination of employment, work experience, reasons for termination of tenancy, former landlords, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers’ compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records.

In addition, investigative consumer reports (gathered from personal interviews, as applicable, with former employers or landlords, past or current neighbors and associates of mine, etc.) to gather information regarding my work or tenant performance, character, general reputation and personal characteristics, and mode of living (lifestyle) may be obtained.

This authorization is conditioned upon the following representations of my rights:

I understand that I have the right to make a request to the consumer reporting agency: **United Screening Services, Corp.**(name) (“Agency”), **P.O. Box 55-9046, Miami, FL. 33255-9046** (address), telephone number **(305) 774-1711 or (800) 731-2139**, upon proper identification, to obtain copies of any reports furnished to Company by the Agency and to request the nature and substance of **all information** in its files on me at the time of my request, including the sources of information, and the Agency, on Company’s behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any investigative consumer report(s). The Agency will also disclose the recipients of any such reports on me which the Agency has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to Company obtaining the above information from the Agency. I understand that I can dispute, at any time, any information that is inaccurate in any type of report with the Agency. I may view the Agency’s privacy policy at their website: **www.unitedscreening.com**.

I understand that if the Company is located in California, Minnesota or Oklahoma, that I have the right to request a copy of any report Company receives on me at the time the report is provided to Company. By checking the following box, I request a copy of all such reports be sent to me. Check here:

As a California applicant, I understand that I have the right under Section 1786.22 of the California Civil Code to contact the Agency during reasonable hours (9:00 a.m. to 5:00 p.m. (PTZ) Monday through Friday) to obtain all information in Agency’s file for my review. I may obtain such information as follows: 1) In person at the Agency’s offices, which address is listed above. I can have someone accompany me to the Agency’s offices. Agency may require this third party to present reasonable identification. I may be required at the time of such visit to sign an authorization for the Agency to disclose to or discuss Agency’s information with this third party; 2) By certified mail, if I have previously provided identification in a written request that my file be sent to me or to a third party identified by me; 3) By telephone, if I have previously provided proper identification in writing to Agency; and 4) Agency has trained personnel to explain any information in my file to me and if the file contains any information that is coded, such will be explained to me.

Are you a service member as defined by s. 250.01, Florida Statutes? Yes No

The term “service member” is defined by s.250.01, Florida Statute to include any person serving as a member of the United States Armed Forces on active duty or state active duty and all members of the Florida National Guard and United States Reserve Forces.

I understand that I have rights under the Fair Credit Reporting Act, and I acknowledge receipt of the Summary of Rights
_____ (initials).

Printed Name: _____

Signature: _____

Date: _____

For identification purposes:

Social Security No.: _____ Date of Birth: _____

Driver's License No.: _____; State of Issue: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Phone Number: (_____) _____

19 DEF Lago Del Rey Condominium Association, Inc. - Rules and Regulations – as of 2-7-18

1. Pets

- No pet are permitted.

2. Garbage Enclosures

- Garbage must be in bags that are closed securely and placed in proper receptacle
- Bulk pick-up must be called in to property management company

3. Parking Areas

- Vehicles must pull up to concrete park stop
- No extended parking permitted along Lago Road
- No vehicles are permitted on grass areas for any reason
- Commercial vehicle parking is permitted during service calls only
- No signage of any type may be on resident vehicles

4. Leasing/Purchasing/Visitors

- All leases are to be submitted to the Board for approval prior to occupancy
- All adults residing in leased units are subject to Board approval prior to occupancy
- All renters and guests are subject to governing documents and rules

5. Common Areas

- No exterior modifications of any kind may be made without Board approval
- Nothing may be affixed to any exterior surface
- No irrigation modifications of any kind are permitted
- Front entry areas are to be kept clean and clear (no brooms, tools, etc.)
- One item (wreath or decoration) may be hung on front door or screen door
- Hoses shall be in good repair and wrapped neatly in planting bed, hung on decorative, free standing hose bib or stored in hose receptacle (tan or brown) in planting bed
- No alterations of common elements or limited common elements, whether outside or within a unit, without prior written Board approval and applicable permits

6. Patios

- Patios must be kept clean and in good repair at all times
- Outdoor furniture is permitted on patio if in good repair and clean
- Outdoor grills are permitted on patio if in good repair
- Grill covers must be in good repair
- Pots with decorative plants in good condition are permitted
- Bicycles in good repair may be placed on patio

7. Pool Facilities

- No pets are permitted at clubhouse or pool facilities
- No overnight/extended parking is permitted without LDRCMC written approval
- Pool gate keys are the responsibility of the owner

- No owner/resident may direct or disrupt workers or interfere with any work being performed on property.
- Any repairs or costs incurred by the association due to owner/tenant violations will be charged back to the owner.
- All warnings and violations will be in writing and must be remedied by owner. Owners, you are responsible for making sure your tenant(s) comply with all rules.
- Non-compliance will result in violations being referred to the association attorney for further action with associated costs being the responsibility of the owner.

Wilson Landscaping and Management Corp. ~ 561-637-3402

Signature & Date

Signature & Date