



1300 NW 17<sup>th</sup> Ave. Suite 270  
Delray Beach, FL 33445  
(561)637-3402 Office (561)637-3407 Fax

**Instructions for Permanent Resident Application - PELICAN POINTE ASSOCIATION, INC.**

- 1) APPLICATION MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO MOVE-IN DATE.
- 2) **TWO (2) COMPLETE, SEPARATED SETS OF EVERYTHING LISTED BELOW MUST BE SUBMITTED. ONE SET OF THESE MUST BE THE ORIGINAL PAPERWORK.**
- 3) EACH PAGE MUST BE PROPERLY COMPLETED.
- 4) EACH APPLICATION MUST INCLUDE A PHOTO ID (ON 8 ½ X 11 PAPER) SHOWING DATE OF BIRTH OF EACH OCCUPANT.
- 5) A \$150.00 NON-REFUNDABLE APPLICATION FEE PER PERSON OR MARRIED COUPLE IS REQUIRED ON ALL NEW APPLICANTS. THE \$150.00 APPLICATION FEE MUST BE MADE PAYABLE TO THE PELICAN POINTE ASSOCIATION, INC.
- 6) ALL THREE PERSONAL REFERENCE SHEETS **MUST BE COMPLETE, SIGNED,** AND PART OF THIS APPLICATION.
- 7) PERSONAL INTERVIEW REQUIRED WITH ALL APPLICANTS.
- 8) **THE SHARED AMENITIES FOR PELICAN POINTE RESIDENTS ARE: THE GUARD GATE, WEST POOL AND TENNIS COURTS ONLY. THE PELICAN HARBOR FITNESS ROOM IS PART OF THE PELICAN HARBOR YACHT CLUB, OF WHICH PELICAN POINTE IS NOT A MEMBER.**

**ALL MATERIALS MUST BE PROPERLY COMPLETED AND SUBMITTED TOGETHER OR THIS APPLICATION PACKET MAY NOT BE PROCESSED. OUR OFFICE WILL DO ITS BEST TO EXPEDITE ALL PAPERWORK IN A TIMELY FASHION. WE WOULD LIKE TO CONVEY TO YOU THAT MOST DELAYS ARE CAUSED BY INCOMPLETE PAPERWORK. PLEASE LOOK OVER THESE INSTRUCTIONS CAREFULLY. PLEASE CALL OUR OFFICE (561) 637-3402 WITH ANY QUESTIONS BEFORE SENDING COMPLETED PACKETS IN.**

NOTE: IF YOU WOULD LIKE A COPY OF THE CERTIFICATE OF APPROVAL, PLEASE PROVIDE OUR OFFICE WITH YOUR CURRENT INFORMATION ON THE BOTTOM OF PAGE 2 OF THE APPLICATION.

# Wilson Landscaping & Management Corp.

1300 NW 17<sup>th</sup> Ave. Suite 270

Delray Beach, Florida 33445

Phone (561)637-3402 Fax (561)637-3407

## PERMANENT RESIDENT INFORMATION SHEET

**Association:** \_\_\_\_\_ **Building:** \_\_\_\_\_ **Unit:** \_\_\_\_\_

Name of Owner (s): \_\_\_\_\_

Owner (s) Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Owner(s) Phone Number: \_\_\_\_\_ Owner(s) Cell: \_\_\_\_\_

Owner's E-Mail Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ SS#: \_\_\_\_\_ Age: \_\_\_\_\_

Co-Applicant: \_\_\_\_\_ SS#: \_\_\_\_\_ Age: \_\_\_\_\_

Applicant(s) Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicant(s) Phone Number: \_\_\_\_\_ Applicant(s) Cell: \_\_\_\_\_

### **Vehicle Information:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Plate#: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Plate#: \_\_\_\_\_

### PLEASE LIST ALL OCCUPANT(S) WHO WILL RESIDE AT UNIT IF APPROVED:

<b>Name</b>	<b>Relationship to Applicant</b>	<b>Date of Birth</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

### PLEASE PROVIDE NAME AND ADDRESS OF WHERE TO SEND APPROVED CERTIFICATE OF APPROVAL:

\_\_\_\_\_  
\_\_\_\_\_

# Wilson Landscaping & Management Corp.

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## PERMANENT RESIDENT AGREEMENT

**In making this application to reside in the unit noted on page one of this application; I/we understand that acceptance of the application is conditioned on the approval of the Board of Directors and that the decision they make is final.**

- Agree that if the application is approved, to abide by all the Rules and Regulations, By-Laws and any and all restrictions of the the Association and any changes that may be imposed in the future.
- Agree that the unit may not be occupied in my absence without the prior knowledge of the Board.
- APPLICANT(S), acknowledge receipt of the Rules and Regulations and understand that the unit may not be sub-leased.
- Have enclosed a check in the amount of \$150.00 PER PERSON OR MARRIED COUPLE payable to **PELICAN POINTE** Association as provided by Florida Statutes and by the Condominium Documents.
- Understand that if any check paid by the Owner(s), and/or Applicant(s) is returned unpaid; any approval granted will be voided.

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Applicant's Signature

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Date

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Applicant's Signature

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Date

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Delray Beach, FL 33445

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**Association:** PELICAN POINTE ASSOCIATION, INC.      **Unit:** \_\_\_\_\_

**Please list every person who will be residing at this address. Please supply independent photographic evidence indicating date of birth (such as Driver's License or Passport) of each occupant.**

APPLICANT(S) NAME	AGE	TYPE OF ID	DOB	RELATIONSHIP

Signature(s) of Applicant(s)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

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Delray Beach, FL. 33445

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## REQUEST FOR PERSONAL REFERENCE

**Association:** PELICAN POINTE ASSOCIATION, INC. **Unit:** \_\_\_\_\_

Dear Sir/Madam:

\_\_\_\_\_ has listed you as a character reference in an application to resident in a unit in the above referenced Condominium Association.

As part of the application process, we respectfully request any information you can give use regarding their character and integrity. Please respond by providing brief comments in the space provided below, as quickly as possible.

Failure to return immediately could result in unnecessary delays to the Applicant's closing and/or move in date. The Association requires a minimum of thirty (30) days to properly review, approve and submit approval prior to the actual move in and/or closing date.

Thank you in advance for your valuable assistance, and we assure you that your reply will be kept confidential.

CHARACTER:

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INTEGRITY:

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OTHER COMMENTS:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone/Cell Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

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CHARACTER:

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INTEGRITY:

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OTHER COMMENTS:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone/Cell Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

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Thank you in advance for your valuable assistance, and we assure you that your reply will be kept confidential.

CHARACTER:

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INTEGRITY:

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OTHER COMMENTS:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone/Cell Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

**PELICAN POINTE ASSOCIATION**  
c/o Wilson Landscaping & Management Corp.  
1300 NW 17<sup>th</sup> Avenue, Suite 270  
Delray Beach, FL 33445  
(561) 637-3402 Office  
(561) 637-3407 Fax  
[www.wilsonmanagement.net](http://www.wilsonmanagement.net)

**RULES AND REGULATIONS**

**Note: These “Rules and Regulations” supersede the “Initial Rules and Regulations” in the By-Laws of Pelican Pointe Association, Inc.**

- 1) **USE**: The lands of the condominium and all improvements constructed thereon shall be for residential use only and no portion of such lands or improvement shall be used for commercial purposes. No structures shall be constructed upon the lands other than apartment buildings or other structures intended for residential use and appurtenances thereto.
- 2) **OCCUPANCY**: Each unit shall be occupied by a “Single Family Unit” and its guests, exclusively as a residence. All leases must be processed through the management company. Minimum lease agreements must be for a period of two (2) months.
- 3) **NUMBER OF OCCUPANTS**: Only four (4) permanent occupants per unit are permitted. For anyone sharing an apartment with a lessee, it is required that the lessee be screened by the Association. Wilson Management and the Board of Directors should be notified of guests occupying your unit in your absence by completing the Guest Notification Form available from Wilson. Guests must adhere to all rules.
- 4) **EXTERIOR APPEARANCE**: No clothes, sheets, blankets, laundry of any kind, or other articles shall be hung out or exposed from any unit or common element. The area, including the entryway and under the stairs of the building, shall be kept free and clear of rubbish, debris, and other unsightly material. Items permitted are two bicycles per unit and one walker for each unit. No one shall keep chairs, tables, benches, or other articles upon any common element. Nothing shall be hung or displayed on the outside wall or light fixture of the apartment building and no awning, canopy, shade, window guard, ventilator fan, air conditioning device, radio or television antenna may be affixed to or placed upon the exterior walls or roof of any part thereof without prior written consent of the Association.
- 5) **PLANTS**: One (1) small plant three (3) feet high is permitted on the outside of both the upper and lower units as long as it is not blocking the fire extinguisher. No other items are permitted. This is a direct violation of the fire ordinance and would hinder access by the fire department in the event of an emergency.
- 6) **ALTERATIONS TO EXTERIOR APPEARANCE**: Unit owners are specifically cautioned that the right to make any addition, change, alteration, or decoration to the exterior appearance of any portion of an apartment building, including balconies appurtenant to apartments, stairs, and entrance ways, is subject to the provisions of the Declaration of Condominium, and must be approved in writing by the Associations ARC form. Owners who do not remove

INITIALS: \_\_\_\_\_



unauthorized items when notified by the property manager in writing will be subject to a service fee to have item removed or repairs needed.

Residents are permitted to add a single line of stepping stones to the back door of their patio or brick pavers (both at their expense) outside the patio door in keeping with the approved existing color, style and size located behind building 65. Residents must request prior approval by submitting an Architectural Request Form to the Board and to Wilson. Upon approval, they may proceed with the installation. In such cases where stones/pavers placed by Residents have to be removed in order to service, maintain, repair, or replace any underground infrastructure (i.e., sprinkler lines, water service lines, electrical conduits, storm sewers, sanitary sewers), the residents who installed the pavers/stones shall bear to cost to reinstall or replace them. Residents adding these stones or pavers are responsible for their maintenance and repair, including any subsequent damage to the grounds or building. All subsequent owners of a first-floor unit where stones/brick pavers were installed will be responsible for their maintenance and replacement as well as any damage resulting from them.

- 7) **PETS**: Unit owners are limited to two domestic pets per household when approved by the Board of Directors. Renters must have Board approval for pets. A Pet Permission Agreement must be submitted by each owner/renter who will house a pet on the premises. Pets cannot exceed twenty (20) pounds at maturity. Pets must be under owner's control and on a leash at all times. Nuisance and unhygienic pet activities are prohibited. All pet residues must be removed immediately from grounds and deposited in a securely fastened bag and deposited in the dumpsters. Owners that do not pick up after pet will be subject to a service fee to have pet residue picked up. Guests staying overnight with pets must adhere to the pet policy limiting pets to a total of no more than two (2) per unit and no more than twenty (20) pounds each, as well as picking up after pets. Support Animals are permitted with the proper documentation verified by the owner's Veterinarian.

**Dog walking exclusion areas**: Dogs will not be permitted to be walked within twenty (20) feet of any unit owner's patio.

- 8) **SIGNS**: No signs, including "For Sale" and "For Rent", may be displayed in any location on the property.
- 9) **SPEED LIMIT**: Observe a 15 MPH speed at all times. For safety, obey the stop sign at the exit to Pelican Pointe property and be extremely cautious of people walking, bike riders and dog walkers.
- 10) **PARKING**:
- Assigned parking spaces shall be used solely and exclusively for that purpose: automobile parking. Parking spaces shall be used for the purpose of parking four-wheeled motor vehicles originally manufactured as passenger cars.
  - Light Duty Pick Up trucks with no commercial markings are permitted. The truck must fit within the height and footprint of your car port and meet the US DOT definition of light duty truck Class 1 and Class 2a, up to a maximum of 8500 lbs.
  - All truck beds parked overnight must be empty.
  - Commercial Vehicles are only allowed on property from 8 a.m. to 6 p.m. Vehicles found to be in violation are subject to being towed or resident fined.
  - All vehicles must be currently licensed and registered to a Pelican Pointe resident/renter or guest.

INITIALS: \_\_\_\_\_

- All resident vehicles must have a Pelican Pointe parking sticker attached to the lower left corner of their windshield as well as a barcode obtained by the Pelican Harbor property manager to gain entrance through the Pelican Harbor electronic gate.
- Only an owner or an approved renter may obtain a parking sticker and a barcode.
- All resident vehicles must be on file with the Pelican Pointe and Pelican Harbor Management Companies
- Each condominium unit is assigned one reserved covered parking space. A second vehicle is to park in a guest parking space.
- Each condominium unit is allowed a maximum of two vehicles no matter how many licensed driving residents are in the unit.
- Residents should park their vehicle in their assigned covered carport as much as possible as to leave guest spaces open for guests or resident's second vehicle.
- Assigned carport parking space being used by another Pelican Pointe resident must have on file with the management company a letter from the owner that is assigned the space. The letter must state the user's name, address, Pelican Pointe parking sticker number and how long they are to be in that space.
- No street parking is allowed at any time. Any vehicles parked on the street overnight, that is, between the hours of 10 p.m. and 8 a.m., will be towed without notice at the owner's expense.
- No repairs of vehicles are allowed on Pelican Pointe property. Impaired vehicles must be fixed or removed within two days.
- Owner's vehicles are permitted to be covered with a car cover. Owner's vehicle must be in their assigned carport parking space when covered. Only car covers that are specifically manufactured as car covers will be permitted. Owner must maintain car cover, be in good condition and must fit securely on car. Car covers must be gray or tan in color, no logo or writing permitted. Car cover can only be secured as provided by car cover manufacturer, no bungee cords, rope, tape, or other materials permitted.
- No parking of any motorcycles, boats, trailers, campers, vans, recreational vehicles, or commercial vehicles is allowed overnight on Pelican Pointe property. "Commercial Markings" as used in these Rules and Regulations shall include any marking, sticker, lettering, text, sign, logo, symbol, advertisement and/or other similar item affixed to a vehicle which reflects the name and/or contact information for a commercial enterprise and/or business. If any decorative marking, sticker, logo and/or symbol affixed to a vehicle is larger than thirty-six (36) square inches, it shall be considered a "Commercial Marking" regardless of its content. In the event there is a dispute as to the classification of any vehicle as a "Commercial Vehicle" and/or a marking on a vehicle as a "Commercial Marking", the Board shall have the sole discretion to make the determination as to whether any vehicle violates these restrictions.
- For the purposes of this Rule, the term "Overnight" is considered any time between the hours of 10:00 p.m. and 8:00 a.m.
- *(The term "commercial vehicle" shall include automobiles, trucks, and vehicular equipment including station wagons, utility trucks and vans, which bear commercial markings that have some reference to any commercial undertaking or enterprise, or vehicles of more than eight (8) feet in height or any vehicle specifically outfitted to give the appearance of a vehicle for use in any commercial undertaking, i.e. ladder racks, tool boxes, etc.).*
- No parking of any motorcycles, boats, trailers, campers, vans, recreational vehicles, or commercial vehicles is allowed except for service and/or pickup/delivery to a resident.

- No storage of any type of motor vehicle is permitted. (*The term “storage” is defined as the parking of a vehicle on the premises, which is not driven off the premises nearly every day for a significant period of time*).
- The use of portable on-demand storage devices (PODS) are permitted on property in the course of moving into or out of a unit. A \$250.00 refundable deposit will be required up front before bringing a POD onto Pelican Pointe property and will be refunded barring no damage to the common element area. These devices must fit within the perimeter markings of one parking spot marked as “Guest” and may be on property no longer than five (5) days. This is notwithstanding any other rule.

11) **VISITOR PARKING:**

- All homeowners are responsible for ensuring that their guests comply with all rules and Regulations.
- Any homeowner with a guest parking on the property over the 24 hours must obtain a guest pass from guard gate.
- Guest pass must state building, unit, time of departure and telephone number of resident host.
- Above mentioned parking pass must be clearly visible on dash of guest’s vehicle at all times.
- Guest must park in a designated guest space. All guest spaces are those that are not in a covered carport, which are reserved for owners.
- Any parked vehicle left unattended without a permit over 48 hours can be immediately towed without prior notice or warning.
- Guest cannot store any vehicle on property. “Storage” is defined as the parking of a vehicle on the premises, which is not driven off the premises nearly every day.
- No “hop scotching,” that is, moving a vehicle to another parking space every forty-eight (48) hours in an effort to circumvent above rule.
- Guest may park in covered carport of host resident only if resident’s vehicle is not on property. Guest must have written permission on file with Pelican Pointe property manger; guest-parking sticker must be visible on dash at all times.

12) **PARKING RULE VIOLATIONS:**

- 1<sup>st</sup> Violation - WRITTEN WARNING TO RESIDENT OR STICKER ON VEHICLE
- 2<sup>nd</sup> Violation - TOW AT VEHICLE OWNER’S EXPENSE.

13) **COOKING:** No outside cooking or barbecuing is allowed on patio, balcony, terrace, and walkways or on common grounds of the Condominium. This is a direct violation of the fire ordinance and subject to a fine from the Fire Department.

14) **POOL RULES:** Pool rules are posted in the pool area.

15) **TRASH:** Trash must be disposed of in closed plastic bags to discourage rodents and other critters. All trash must be put into the appropriate dumpsters and not in or around the surrounding area. All boxes should be broken down and placed in either the small paper bin, or, if significantly larger, in the large bin. In the event that unit owners have oversized items, they are personally responsible for its removal from the Pelican Pointe premises. This removal may require hiring and overseeing a private removal service.

- 16) **DECORATIONS**: None of the common elements of the Condominium shall be decorated or furnished. A wreath may be hung on a hook over the door.
- 17) **NOISES**: No loud noises shall be permitted between the hours of 10 p.m. and 8 a.m. or at anytime that shall disrupt or annoy other occupants.

Florida State Rule #1207 which was implemented in 2018, states that “a sound barrier must be added above the first floor when a new floor is added”. This rule requires a minimum of ¼” of soundproofing material be placed under both carpet and new flooring which reduces noise being heard in the unit below.

This will further expand on the Nuisance Rule and would apply to all new flooring being installed. However, if a constant noise results in a nuisance charge, a resident can be fined \$2,000 for this violation. **Article 10.E of our Declaration requires that “All owners comply with all valid laws, zoning ordinances and regulations of any governmental bodies.”**

- 18) **SALES/LEASING**: No apartment owner may dispose of any apartment or any interest therein by sale or by lease without first obtaining written permission from the Board of Directors. No apartment shall be leased during the first twelve (12) months following the purchase of the unit. No apartment shall be rented more than one (1) time during any twelve (12) month period, unless the Board allows a hardship exception which may be death or relocation of the tenant. The minimum term of a lease shall be two months. Number of rentals allowed: Not more than twenty-three (23) of the apartments may be leased at any one time. Leasing will be approved on a “first come, first serve” basis. The owner must be in good standing with all fees paid in full before leasing their unit.
- Owners who lease their unit up to three months will be allowed to leave one registered vehicle in a guest space during that time. Owners who lease their unit for more than three months must remove their vehicle from the property during that time as a tenant assumes all privileges of the owner including parking in the assigned covered parking space.
  - The Association must approve by personally interviewing the prospective occupant. A copy of the purchase or lease agreement, a completed application for occupancy and a one-hundred fifty-dollar (\$150.00) check payable to PELICAN POINTE ASSOCIATION, must be furnished a minimum of two (2) weeks prior to the desired occupancy date. All forms can be obtained through the management company.
  - The people listed as the renters on a leased unit must be the resident of the unit. No sublease or third-party leases are permitted.
- 19) **COMPLAINTS**: Complaints must be made in writing to Wilson Management Company with a copy to the Board of Directors.
- 20) **AGENDA ITEMS**: The board will review one (1) unit owner’s written agenda proposal per month. If the board approves, the written proposal will be added to the next meeting agenda.
- 21) **CONSTRUCTION**: Construction/repairs may be conducted Monday through Friday from 8:00 a.m. to 6:00 p.m. Quiet work only (painting) may be conducted in a unit on Saturday and Sunday 9:00 a.m. to 5:00 p.m. An Architectural Request Form (ARC) must be completed and submitted to the Board of Directors for approval before any work can begin. This form can be downloaded from the Wilson Management web site under the

“Forms” link or can be obtained through Wilson Management’s office. Construction workers may unload and load their supplies and must park in a guest spot, not on the street. Residents must advise their contractors and construction workers that all discarded construction materials (cabinets, carpet, appliances, etc.) must be removed each day and properly disposed of; suggestion: the Delray Beach Recycling Facility, donations, or elsewhere. No construction materials are to be left on the property overnight or on the weekend. The common area should be kept free of debris at the end of the day.

Construction vehicles may not park on the street at any time, except for loading and unloading.

Florida State Rule #1207 which was implemented in 2018, states that “a sound barrier must be added above the first floor when a new floor is added”. This rule requires a minimum of 1/4” of soundproofing material be placed under both carpet and new flooring which reduces noise being heard in the unit below.

This will further expand on the Nuisance Rule and would apply to all new flooring being installed. However, if a constant noise results in a nuisance charge, a resident can be fined \$2,000 for this violation. **Article 10.E of our Declaration requires that “All owners comply with all valid laws, zoning ordinances and regulations of any governmental bodies.”**

**\*\*IT IS YOUR RESPONSIBILITY TO READ AND ABIDE BY THESE RULES\*\*\***

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

INITIALS: \_\_\_\_\_

**DISCLOSURE AND AUTHORIZATION  
FOR CONSUMER REPORTS**

In connection with my application for occupancy for a dwelling and or Residential with PELICAN POINTE ASSOCIATION, INC., I understand consumer reports will be requested by you (“Company”). These reports may include, as allowed by law, the following types of information, as applicable: names and dates of previous employers, reason for termination of employment, work experience, reasons for termination of tenancy, former landlords, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers’ compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records.

In addition, investigative consumer reports (gathered from personal interviews, as applicable, with former employers or landlords, past or current neighbors and associates of mine, etc.) to gather information regarding my work or tenant performance, character, general reputation and personal characteristics, and mode of living (lifestyle) may be obtained.

**This authorization is conditioned upon the following representations of my rights:**

I understand that I have the right to make a request to the consumer reporting agency: **United Screening Services, Corp.**(name) (“Agency”), **P.O. Box 55-9046, Miami, FL. 33255-9046** (address), telephone number **(305) 774-1711 or (800) 731-2139**, upon proper identification, to obtain copies of any reports furnished to Company by the Agency and to request the nature and substance of **all information** in its files on me at the time of my request, including the sources of information, and the Agency, on Company’s behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any investigative consumer report(s). The Agency will also disclose the recipients of any such reports on me which the Agency has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to Company obtaining the above information from the Agency. I understand that I can dispute, at any time, any information that is inaccurate in any type of report with the Agency. I may view the Agency’s privacy policy at their website: **www.unitedscreening.com**.

I understand that if the Company is located in California, Minnesota or Oklahoma, that I have the right to request a copy of any report Company receives on me at the time the report is provided to Company. By checking the following box, I request a copy of all such reports be sent to me. Check here:

As a California applicant, I understand that I have the right under Section 1786.22 of the California Civil Code to contact the Agency during reasonable hours (9:00 a.m. to 5:00 p.m. (PTZ) Monday through Friday) to obtain all information in Agency’s file for my review. I may obtain such information as follows: 1) In person at the Agency’s offices, which address is listed above. I can have someone accompany me to the Agency’s offices. Agency may require this third party to present reasonable identification. I may be required at the time of such visit to sign an authorization for the Agency to disclose to or discuss Agency’s information with this third party; 2) By certified mail, if I have previously provided identification in a written request that my file be sent to me or to a third party identified by me; 3) By telephone, if I have previously provided proper identification in writing to Agency; and 4) Agency has trained personnel to explain any information in my file to me and if the file contains any information that is coded, such will be explained to me.

**Are you a service member as defined by s. 250.01, Florida Statutes?** Yes  No

*The term “service member” is defined by s.250.01, Florida Statute to include any person serving as a member of the United States Armed Forces on active duty or state active duty and all members of the Florida National Guard and United States Reserve Forces.*

I understand that I have rights under the Fair Credit Reporting Act, and I acknowledge receipt of the Summary of Rights  
\_\_\_\_\_ (initials).

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For identification purposes:

Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License No.: \_\_\_\_\_; State of Issue: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_

**EACH APPLICANT MUST COMPLETE A SEPARATE DISCLOSURE AND AUTHORIZATION FORM!!!**



## PELICAN HARBOR HOMEOWNERS ASSOCIATION

475 Pelican Way

Delray Beach, Florida 33483

(561) 272-1910 Fax: 561-819-6731 email:dbillard@campbellproperty.com

November 15, 2019

To all Pelican Pointe Residents that are here in Residence:

I am not sure if you are aware of this, but The HOA will be gradually converting the resident entrance system to a Sun Pass type system. I would like to begin converting you from the bar code system to the new system, which I have named the "Pel Pass" system. Please see the below instructions for this conversion.

I am attaching a form I will need you to fill out. Please fill out the form completely, including the 5 digit number on your current bar code sticker and Pelican decal.

I will also need a current copy of your driver's license and your current registration.

The cost of the new decal is \$10.00. Please include a check for \$10.00 made payable to Pelican Harbor HOA. If you have multiple cars you can include the cost in one check.

Please return this info to me by email or drop off at my office or my mail slot. When I have prepared your Pel Pass, I will contact you to come over and pick it up.

Let me know if you have any questions or comments.

Look forward to seeing you!

Thanks

Deb

561-272-1910

PLEASE BE SURE TO INCLUDE THE CURRENT BAR CODE STICKER NUMBER. IT IS LOCATED ON THE RIGHT SIDE OF THE BAR CODE AND YOUR DECAL NUMBER.

PEL PASS'S WILL BE DISTRIBUTED BETWEEN THE HOURS OF 10:00 AM AND 4:00 PM. **PLEASE REMEMBER TO CALL BEFORE YOU COME TO THE OFFICE TO PICK UP YOUR PASS TO MAKE SURE I AM HERE.**

### Check list:

- 1) Form with bar code number and decal number
- 2) License and Registration
- 3) Check made payable to Pelican Harbor HOA. \$10.00 per vehicle



# ***PELICAN HARBOR PEL PASS DECAL REGISTRATION FORM***

PELICAN POINTE

\$10.00 CHECK # \_\_\_\_\_

ONE FORM PER VEHICLE

**Current Vehicle Registration and valid Driver's License must be presented with  
completed form  
Please print legibly**

**Owner:** \_\_\_\_\_ **Renter:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Owner of Vehicle:** \_\_\_\_\_

**Make** \_\_\_\_\_ **Model** \_\_\_\_\_ **Year** \_\_\_\_\_ **Color** \_\_\_\_\_

**License Plate #** \_\_\_\_\_ **State** \_\_\_\_\_ **Current Bar Code Number\*** \_\_\_\_\_

**\*(The 5 digit number on the right hand side of the bar code)**

**White or Green Decal Number** \_\_\_\_\_

**OFFICE USE ONLY**

**DECAL#** \_\_\_\_\_ **PEL PASS #** \_\_\_\_\_

By signing, the applicant recognizes that the Association or Agent may investigate the information supplied by the owner of the vehicle and a full disclosure of pertinent facts may be made to the Association.

If the property is rented, the vehicle information on file will be for the renter (s). Once the lease has expired, the property owner(s) must notify the Association of new vehicle information.

I agree that once I am issued the decal and Pel Pass will be affixed to the vehicle. The decal will be located on the inside lower left front windshield and the Pel Pass will be placed on the inside of the front windshield. (Certain vehicles may require a different area for placement)

I acknowledge that I have received a copy of the Rules & Regulations and agree to comply with these rules and the governing documents of Pelican Harbor Homeowners Association. Should a dispute arise, I will be responsible for any legal fees awarded by the courts against me due to any dispute.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Pelican Pointe Association, Inc.**  
**Managed By: Wilson Landscaping & Management Corp.**  
**1300 NW 17<sup>th</sup> Ave. Suite 270**  
**Delray Beach, FL 33445**

**SECURITY/GATE ACCESS SET-UP INFORMATION**

**Name(s):** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **OR** **Renter:** \_\_\_\_\_

**Closing Date:** \_\_\_\_\_ **(If applicable)**

**Lease Dates** \_\_\_\_\_ **(If applicable)**

**Email address** \_\_\_\_\_ **\*This will be your user name**

**Telephone #1** \_\_\_\_\_

**Telephone #2** \_\_\_\_\_

**Telephone #3** \_\_\_\_\_

**Vehicle #1** \_\_\_\_\_ **Make and Color**  
\_\_\_\_\_ **Model**  
\_\_\_\_\_ **Year**  
\_\_\_\_\_ **License Plate Number & State**

**Vehicle #2** \_\_\_\_\_ **Make and Color**  
\_\_\_\_\_ **Model**  
\_\_\_\_\_ **Year**  
\_\_\_\_\_ **License Plate Number & State**

**Please complete this form in its entirety so the gate access system can be properly set up for you. Once information is entered, you will receive an email for you to add guests to your list or make changes as needed.**